

Minutes of the June Plenary Council Meeting of Galway City Council held in the Council Chamber, City Hall and Online via MS Teams on Monday, 9 th June, 2025 at 3.00p.m.	
Presiding	Mayor P. Keane.
Present (Elected Members)	Councillors: A. Burke, A. Cheevers, M.J. Crowe, M. Cubbard, A. Curran, F. Fahy, S. Forde, C. Higgins, E. Hoare, D. Lyons, J. McDonagh, D. McDonnell, N. McNelis, T. O'Flaherty, H. Ogbu, E. Seoighthe.
Present (virtually)	J. Forde.
Present (Executive)	Mr. L. Cleary, Chief Executive; Ms. P. Philbin, Director of Services; Ms. H. Kilroy, Director of Finance; Mr. D. Pender, Director of Services; Ms. E. Fanning, A/Director of Services; F. Holland; A/Director of Services, Ms. A. Rohan, Meetings Administrator; Ms. M. Duddy, Administrative Officer.

Note: The Minutes of the Meeting and Agenda items are recorded in the order of their consideration.

Ms. A. Rohán, Meetings Administrator commenced the meeting with a statement of intent to conduct the business of the meeting in line with Standing Orders followed by a moment of silent reflection.

Mayor Keane noted that this was his final Plenary meeting as Mayor and he extended his sincere thanks and appreciation to both the Elected Members and the Executive for their contributions throughout the year.

Cllr. D. Lyons expressed his gratitude, acknowledging the Mayors role as an effective Chair and the collaborative work undertaken and offered his best wishes for the future.

The Mayor referred Members to agenda item 1 and invited any disclosure of a Conflict of Interest from Members.

1. Disclosure of Conflict of Interest (Section 177 of the Local Government Act 2001 as amended).

There were no conflicts disclosed.

2. Confirmation of Minutes

(a) May Plenary Council meeting held on 12th May, 2025.

Mayor P. Keane referred Members to agenda item 2(a) and invited matters of accuracy or matters arising.

On point of accuracy, Cllr. D. McDonnell noted that his comments regarding the wall at Tara Grove after Storm Éowyn damage were not recorded in the Minutes. Under matters arising, Councillors raised some queries regarding Multi Modal Corridor, Park and Ride, Salmon Weir pedestrian crossing, Request for update on NTA to attend a Council meeting,

Report on Taking in Charge that was to be circulated, Correspondence on Westside complaint, Storm Éowyn funding and report on housing estates without public lighting and Light rail as agenda item.

In addition, Cllr. S. Forde raised a query if Merlin Woods was fully open after Storm Éowyn as he was informed of an incident where a member of the public was walking through the park when a tree allegedly fell and injured the person. Emergency services access was restricted by locked gates.

Cllr. T. O'Flaherty queried if a wall at Glenoaks was private or public, and asked for Council to deal accordingly if within their remit.

Whitehall and Bowling Green tenancy levels of maintenance were discussed. Cllr. F. Fahy raised a query regarding the tenancy handbook, noting that it contains no reference to the upkeep of pets or horses. He also cited Cois Teampaill as an example, questioning if this handbook supersedes previous document as no reference to maintenance.

The executive responded to matters arising.

Mr. D. Pender, Director of Services advised that the National Transport Authority have agreed to attend the September/October Council Plenary meeting. In response to queries on light rail Mr. Pender clarified that representatives advocating for Light Rail presented at the recent Project Development Strategic Policy Committee (SPC). The SPC gave a commitment to have it brought to the Corporate Policy Group as an agenda item for consideration for inclusion to full Council will be referred to the next CPG meeting for consideration to include on the July Plenary meeting agenda.

The Chief Executive committed to arrange for a response from the Senior Planner to address the query on Westside.

Ms. S. Connolly, Senior Engineer advised that HSE access is currently being investigated between both City Council and the HSE.

Ms. L. Fanning will check maintenance responsibility and report back and will confirm status of Taking in Charge for turnkey estates to be issued.

Proposed By: Cllr. D. Lyons	Seconded By: Cllr. T O'Flaherty
2(a) Confirmation of Minutes May Plenary Council meeting held on 12 th May 2025.	
The minutes of the May Plenary Council meeting were agreed and adopted.	

3. Business Prescribed by Statute

3(a) Galway City Council Annual Report for adoption

Members considered the report circulated with the agenda in relation to the above.

Proposed By: Cllr. D. Lyons	Seconded By: Cllr. N. McNelis
To adopt Galway City Council Annual Report 2024 in accordance with Section 221 of the Local Government Act, 2001.	
All Members agreed to adopt the Annual Report.	

3(b) Nomination of 7 Elected Members to Galway City Local Community Safety Partnership pursuant to Policing, Security and Community Safety Act, 2024 (Section 114) (Safety Partnership) Regulations 2025. (Group system of appointment applies)

Proposed By: Cllr. D. McDonnell	Seconded By:
Nomination of 7 Elected Members to Galway City Local Community Safety Partnership pursuant to Policing, Security and Community Safety Act, 2024 (Section 114) (Safety Partnership) Regulations 2025.	
1. Mayor of Galway City 2. Cllr. H. Ogbu 3. Cllr. A. Forde 4. Cllr. E. Hoare 5. Cllr. E. Seoighthe 6. A Cheevers 7. Cllr. J. McDonagh	
In favour: 16 Against: 0 Abstain: 0 Absent: 2 Present: 16	
The nominations were accepted and agreed.	

3(c) To agree a date for the July Plenary meeting - Proposed date Monday 14th July 2025 at 3p.m.

Proposed By: Cllr. F. Fahy	Seconded By: Cllr. D. Lyons
To agree a date for the July Plenary meeting Proposed date Monday 14 th July 2025 at 3p.m.	
In favour: 16 Against: 0 Abstain: 0 Absent: 2 Present: 16	
This motion was carried.	

3(d) Agree a date for the Special Council meeting on Crown Square

A discussion took place questioning why the previous meeting was not held online and why requested information was not physically circulated to members.

Mr. D. Pender and Ms. H. Kilroy confirmed their availability to meet with Members to review information available in and answer any questions. Ms. Kilroy strongly rejected any suggestion of withholding information.

The Chief Executive emphasised that the information had to be treated with commercial sensitivity and physical folders were made available for inspection, and members were encouraged to review them thoroughly in a private space. Mr. Cleary, Chief Executive stated that a key point of the move to Crown Square would result in a projected €39 million saving.

Proposed By: Cllr. F. Fahy	Seconded By: Cllr. D. Lyons
Agree a date for the Special Council meeting on Crown Square for Monday 14 th July, 2025 at 11a.m.	
This was agreed by Council.	

3(e) Nomination to Northern Western Regional Assembly (for the lifetime of the Council) on Resignation of Cllr. A. Burke. (Group system of appointment applies)

Proposed By: Cllr. D. Lyons	Seconded By:
Nomination of Cllr. Mike Cubbard to Northern Western Regional Assembly (for the lifetime of the Council) on Resignation of Cllr. A. Burke.	
In favour: 17	Against: 0
Abstain: 0	Absent: 1
Present: 17	
This motion was carried.	

3(f) Shopfront Enhancement Scheme 2025 – 2029

Elected Members emphasised the importance of engaging business groups in upcoming initiatives and ensuring clear communication. Concerns were also raised regarding enforcement of existing regulations. Members acknowledged the work of those involved in preparing the scheme made possible through the allocated funding.

Cllr. C. Higgins proposed that vacant premises be considered for tourism-related uses. In response, Cllr. N. McNelis confirmed that this matter is currently being explored under the remit of the Tourism Strategic Policy Committee (SPC).

Proposed By:	Seconded By:
Approval of Shopfront Enhancement Scheme 2025 – 2029.	
In favour: 17	Against: 0
Abstain: 0	Absent: 1
Present: 17	
It was unanimously agreed to adopt the Scheme.	

4. Reports of Committee Meetings

4(a) Differential Rent Review

Mayor P. Keane referred Members to agenda item 4(a), the Report was taken as read and he invited comments.

The Chief Executive highlighted that since the last rent review six years ago maintenance costs have risen significantly from €4.4 million to €13.4 million. The Differential Rent Scheme proposal was discussed by the Strategic Policy Committee (SPC) for Social Development and the Corporate Policy Group. He acknowledged the difficulty of the topic but emphasised as an executive function the necessity of ensuring continued delivery of essential housing maintenance services and stressed the proposed rent adjustments are intended to be fair and balanced to both the tenant's needs and operational demands.

The Mayor acknowledged the sensitive and emotive matter being discussed and current challenges being faced. The Mayor noted there was no decision to be made as this is an executive function. He reminded Councillors of obligations regarding contributions towards this item and invited Councillors to declare any conflict of interest. The following declarations were made:

Cllr M Cubbard as rent payer of Local Authority.

Cllr. D McDonnell declared interest in advance of the meeting to the Chief Executive

Cllr. F. Fahy as a landlord

Cllr. A. Burke as a tenant of Clúid

Cllr. H. Ogbu as a tenant of Respond

Cllr. J. McDonagh family home in Shantalla.

The Mayor invited questions and clarifications.

There was strong opposition to proposed rent increases, particularly given the cost-of-living crisis. The rent increases after six years of no change was deemed unfair. The need for empathy and a socially conscious approach was a recurring theme throughout the discussion. The €5 discount for families, elderly, and disabled tenants was defended. Concerns were raised about the €2.9 million in rent arrears, with 20% of rent uncollected, a higher number of tenants may fall into arrears and the risk of penalising working tenants under the new rent calculation scheme. The inadequacy of Housing Assistance Payments (HAP) payments was flagged as a critical issue, especially amid rising arrears and fears of eviction.

Cllr. A. Curran proposed "That Galway City Council would disregard child maintenance payments from rent calculations and social housing assessments.",
The proposed was seconded by Cllr. Eibhlín Seoighe.

Councillors expressed deep concern over the financial strain on Galway City Council, highlighting its classification as a Tier 5 authority being under-funded and called for national reclassification and funding.

A motion was proposed by Cllr. Higgins and supported by Cllr. Fahy, Cllr. Hoare and Cllr. Forde:

"That this Council calls for immediate action to re-classify Galway and provide Tier 4 status. We also call for an emergency meeting with the Executive of Galway City Council and a delegation of Councillors, with the Minister at the Department of Housing, Local Government and Heritage and the Minister of Finance."

Ms. L. Fanning and Ms. A. Brett, Administrative Officer, responded comprehensively to Members' questions and requests for clarification on housing stock and current payment arrears.

The Chief Executive remarked that all feedback will be considered and reflection on motions will form part of the decision-making.

4(b) Report from Civic Naming Committee - Recommendation to name the Playground on Henry Street as 'Mary Byrne Playground'.

Mayor P. Keane referred Members to agenda item 4(b) and invited comments

Proposed by: Mayor P. Keane	Seconded by: Cllr. F. Fahy
Report from Civic Naming Committee - Recommendation to name the Playground on Henry Street as 'Mary Byrne Playground'	
In favour: 16	Against: 0
Abstain:	Absent: 2
Present: 16	
The motion was agreed.	

Cllr. D. McDonnell advised that a Northern and Western Regional Assembly meeting is scheduled for the morning of the proposed naming of the Playground on Friday 20th June.

4(c) Notes of Corporate Policy Group meeting held on 3rd June, 2025.

Mayor P. Keane referred Members to agenda item 4(c) and invited comments.

Cllr. D. Lyons referred to the issue of porridge being spread in the city and asked if interagencies have any further meetings planned. The Chief Executive confirmed progress being made.

Proposed by: Cllr. D. Lyons	Seconded by: Cllr. F. Fahy
Notes of Corporate Policy Group meeting held on 3 rd June, 2025	
The draft note was noted by Council.	

4(d) Report from Grants Committee meeting held on 23rd May 2025.

Mayor P. Keane referred Members to agenda item 4(d) stating the Grants Committee of Galway City Council convened on the 23rd May, 2025 to consider applications for the 2025 funding programmes and invited comments.

Cllr. McDonnell disclosed that grants were carried by 7 votes for, 2 absent and 1 against.

Cllr. A. Curran raised concerns that the terms of reference agreed and ratified were not adhered to. He stated he felt excluded from the decision making process and in his view there was no transparency.

The Chief Executive advised the terms of reference need to be reviewed annually to remain effective.

Cllr. E. Hoare questioned whether the Audit Committee was satisfied with how grants were allocated and expressed concern that the process lacked fairness in ranking and proposal evaluation. Cllr. E. Hoare also questioned whether there were sufficient resources to review the Grants Committee's operations.

Cllr. E. Seoighthe reported being approached by members of the public who were aware of their grant allocations before official announcements.

The Mayor clarified that no grants were officially approved until the vote at this meeting.

Cllr. T. O'Flaherty expressed concern that the list of proposals had not been shared with the Councillors that are not on the Grants Committee.

Cllr S. Forde expressed the opinion that the process was biased, was not transparent and was unfair and for this reason he voted against the process.

The Chief Executive acknowledged Elected Members for increasing the budget for the Community Action, Inclusion, Regeneration, Development & Environment (CAIRDE). He noted the concerns raised.

The Chief Executive informed the meeting that the previous process had been to allocate at the annual budget meeting a number of grants were decided on and arising from that process the Grants Committee terms of reference were approved. In terms of bringing through governance structure of grants committee is leap forward. Two points to request grants committee how to operate and consensus around decision making. The Chief Executive notified members of a panel for Urban and Community Development Officers that will build community group capacity working in each ward with elected members and project developments teams. The Chief Executive added that in year two of the CAIRDE Grants, the intention is to advertise grants scheme before end of year and ask that the Grants Committee review how to strengthen capacity of the Committee around concerns expressed.

The Chief Executive stated that it is within the democratic rights of Elected Members to vote on the matter at today's meeting.

Members declared Conflicts of interest as follows:

Cllr. M.J Crowe as a member of Renmore Club, grounds owned by Galway City Council

Cllr. N. McNelis as a member of the Latin Quarter

Cllr. H. Ogbu as a United Galway volunteer

Cllr. J. McDonagh as a member of Shantalla Residence Association

Cllr. A. Cheevers involved with Ballybane Sports Development

Members acknowledged the work undertaken by staff and extended thanks for their interaction throughout the grant process and acknowledged the budget allocation.

Proposed by: Cllr. D. McDonnell	Seconded by: Cllr. H. Ogbu
Report from Grants Committee meeting held on 23 rd May 2025 for approval.	
In favour: 13 Against: 0 Abstain: 3 Absent: 0 Present: 16	

5. Consideration of Reports of Officials

(a) Monthly Management Report for June 2025.

The Monthly Management Report was considered by Members and agreed.

Proposed by: Cllr. N. McNelis	Seconded by: Cllr. D. Lyons
5(a) Monthly Management Report for June 2025.	
The report was noted and agreed.	

(b) Draft Derelict Sites Policy & Procedures 2025 for approval.

Councillors considered the Policy and Procedures.

Proposed by: Cllr. D. Lyons	Seconded by: Cllr. C. Higgins
5(b) Draft Derelict Sites Policy & Procedures 2025 for approval.	
In favour: 16 Against: 0 Abstain: 0 Absent: 0 Present: 16	
The policy was adopted.	

(c) Lands adjacent to University Hospital.

Cllr. J. McDonagh raised concerns about the potential loss of Shantalla Park, the only public greenspace used daily by residents and schools. Cllr. McDonagh emphasised the need for transparency and careful planning. He questioned why alternatives like rooftop development or underground parking were not considered.

Councillors expressed frustration and individually called for consultation and engagement with residents and Councillors.

Cllr. M. Cubbard stated that the residents need to have options as to what can be delivered for the area as an alternative and asked for clarity if the lands were 100% owned by Galway City Council or had the lands been gifted to Shantalla?

Cllr. Hoare questioned why the plans increase area from current use of 1.6-acres to 3-acres and further questioned why reference term changed from helipad to heliport.

Cllr. A. Curran referred to the recent presentation from the HSE and the BusConnects proposal and how this fits into the site, he queried if there is dialogue between the HSE and the City Council.

Cllr. S Forde raised that time is critical for any patient that needs intervention services and called for the secured future of HSE services in Galway over the next 30/40 years.

Cllr. F. Fahy proposed that the City Council would have an open day to facilitate residents to get answers as to what is proposed here. He queried when Galway City Council registered ownership of the lands as he was led to believe it was owned by residents.

Cllr. Lyons requested that if a disposal of lands is approved that monies be ringfenced for a park on the lands left or other areas.

Cllr. T O'Flaherty suggested a drop in session over a number of hours to get views of people, in writing or verbally.

Cllr. F. Fahy proposed the following Motion: "I propose that Galway City Council / HSE arrange a public drop in consultation in Shantalla Community Centre re proposals for Shantalla Park as soon as practical but before we make a decision."

The Motion was Proposed by Cllr. F. Fahy and Seconded Cllr. Terry O'Flaherty

Cllr. Mc Donnell proposed to extend the meeting seconded by Cllr. Higgins at 6.30 p.m. and agreed.

Mr. D. Pender referred to the Galway Transport Strategy which was adopted in 2016. He noted that in 2019 the HSE gave their agreement in principle to allow BusConnects through the hospital campus

Mr. Pender stressed the importance that a condition be attached to any Section 183 disposal that access and a connection through the hospital be granted as part of the Transport Strategy and BusConnects as this is an objectives of Galway City Council. The Section 183 should contain details on the use of that land.

Cllr. M.J. Crowe acknowledged the improved services this helipad would deliver on, only by compromise between residents and HSE but ultimately within the Development Plan that the community get something back. Cllr. Crowe commented that the next four weeks were crucial and that consultation take place to progress the matter and benefit the entire region.

The Mayor expressed the need for consultation to reach a satisfactory outcome for all and advised Members that this item will remain on the agenda.

The Chief Executive outlined the next steps, noting that while a short-term consultation process will commence promptly, the development of recreation and amenity plans will follow a longer-term timeline. A tender process to engage consultants for the Masterplan will be initiated. On the proposal of a drop-in clinic, it was agreed that the request would be passed on to the HSE to provide relevant information to the public. He advised that any funds from a disposal of lands would be ringfenced for reinvestment in the area.

The Chief Executive advised that the Consideration of Disposal of Lands under Section 183, including financial figures and outcomes from the drop-in clinic, will be brought to the July Plenary meeting.

Cllr. D. McDonnell, proposed that the HSE be invited to the next meeting.

6. Notice of Motions

NOM 10/2025, submitted by Cllr. D. Lyons on 02/03/2025

In future in order to avoid what has emerged on the Upper Clybaun Road where two housing developments opposite each other are under construction with hoardings erected on either side of the road, giving only a 5m clear road space, no pedestrian facilities, very poor sight lines and no public lighting, I request Galway City Council would introduce a Condition which would be applied to every Planning Decision, to compel Developers to complete the public roadside footpaths, within a dedicated time of the Development commencing.

NOM 23/2025, submitted by Cllr. E. Seoighthe on 07/04/2025

Response issued 14/04/2025. Request to leave on the Agenda.

That this Council requests a full report from the Chief Executive detailing the purchase of Crown Square including:

The rationale for the purchase and how it aligns with the Council's Development Plan and strategic objectives.

The total purchase price, source of funding, and any additional financial commitments associated with the acquisition.

A breakdown of the due diligence process undertaken, including property valuation, structural surveys, legal title checks, and planning compliance.

Details of the procurement or selection process, including whether alternative properties were considered and if a competitive process was followed.

Any future plans for the property, associated costs, and the expected timeline for its use.

Confirmation of compliance with Section 183 of the Local Government Act 2001 and other relevant legislative provisions.

Furthermore, this Council calls for a review of the governance procedures surrounding property acquisitions to ensure full transparency, value for money, and accountability in all future purchases.

NOM 31/2025, submitted by Cllr. T. O'Flaherty on 20/05/2025

I request that Galway City Council include the installation of a shower unit along with the construction of the proposed new toilets for Ballyloughane. Quite a number of regular swimmers who swim at this beach have made representations for this facility.

NOM 32/2025, submitted by Cllr. E. Hoare on 25/05/2025

The FAI is planning to move all Irish club football to a new Aligned Football Calendar. This calendar will transition all leagues to a January-to-December format. This would require all clubs to register in February each year. However, 77% of Galway clubs have voted against this plan. It could be devastating for both football and GAA sports, effectively putting them in direct competition with each other.

We as a local authority have a duty to continue to encourage active participation in all sports. I believe this new proposal will have a negative impact on participation levels.

I am requesting that Galway City Council write to the FAI and ask them to consider allowing football leagues the flexibility to choose the season and registration periods that best suit their needs.

NOM 33/2025, submitted by Cllr. J. McDonagh on 02/06/2025

That this Council affirms its commitment to transparency and public engagement, and hereby resolves that no decision will be made to dispose of, sell, or otherwise transfer any part of Shantalla Park — including lands associated with the proposed helipad — without first conducting a full and proper consultation process with the local residents and relevant community

NOM 34/2025, submitted by Cllr. N. McNelis on 02/06/2025

That Galway City Council will write to the Minister for Housing and the Taoiseach requesting urgent increased funding for the Capital Acquisitions Scheme 2025 to prevent families and individuals from being homeless and to allow the scheme to function as previously, given its success.

NOM 35/2025, submitted by Cllr. N. McNelis on 02/06/2025

That this council will produce a Residents Association handbook and compile a centralised list of recognised residents associations in the administrative area of the local authority.

NOM 36/2025, submitted by Cllr. S. Forde on 29/05/2025

That Galway City Council, in conjunction with the Roads and Transport Departments, urgently examine the feasibility of introducing a dedicated filter lane at the traffic lights at Thermo King in Mervue, to facilitate right-turning vehicles without requiring them to wait for a full signal sequence.

7. Questions

Q11/2025, submitted by Cllr. H. Ogbu on 07/04/2025

At the January Council meeting, I raised the need for access to the email addresses of Residents' Associations in Galway City. Previously, this information was available via a link on the old website, but it has since been removed. Given that restoring access would facilitate better engagement, empowerment, and information sharing for communities, as well as assist the Council in disseminating information on funding, grants, planning, and consultations, can the Council take steps to reinstate this access?

Furthermore, can this process begin while we continue recruiting the Community Development Officers, under whose remit this would eventually fall?

Q17/2025, submitted by Cllr. J. McDonagh on 02/06/2025

Can the Chief Executive detail what consultations, if any, have taken place between Galway City Council and the HSE regarding (a) the proposed helipad in Shantalla Park, and (b) any potential disposal or transfer of lands within Shantalla Park?

Furthermore, can all relevant correspondence, meeting notes, and records of communication between the Council and the HSE on this matter, from January 2025 to the present, be provided to elected members?

Q18/2025, submitted by Cllr. N. McNelis on 02/06/2025

To ask the Chief Executive the number of applications received, approved and disallowed by Galway City Council for 2023 and 2024 year to date under repair and lease scheme, the buy and renew scheme; the types of properties involved (apartment, detached, bungalow etc) the amount paid under each scheme to date, and the length of turnaround time on average in tabular form.

8. Correspondence

Mayor P. Keane referred Members to agenda item 8 and called for a proposer and seconder.

Proposed by: Cllr. F. Fahy	Seconded by: Cllr. D. Lyons
(a) Fingal County Council: Ban on Fox Hunting on Council-owned Lands (b) Donegal County Council: Resolution State of Israel Bonds Issuance Programme	
Correspondence was noted.	

9. Items for Councillors Information

None

10. Conferences & Training

Proposed by: Cllr. D. Lyons		Seconded by: Cllr. D. McDonnell	
Provider	Details	Date & Location	

(a)	NWRA	NWRA Committee Meeting	20 th June 2025, Galway City Council, City Hall.
(b)	AILG - CARO	Planning Webinar: Nature-Based Solutions (NBS) for Water Management	Online, 13 th June 2025
Conferences and training were agreed and approved.			

11. Votes of Sympathy/Congratulations

Mayor P. Keane referred Members to agenda item 11 and called for a proposer and seconder.

Proposed by: Cllr. T. O'Flaherty	Seconded by: Cllr. D. Lyons
Liam Geraghty R.I.P.	Suzanne Dolan R.I.P.
Tom O'Connor R.I.P.	Liam Treacy R.I.P.
Christopher (Christy) Fahy R.I.P.	Mary McKenna R.I.P.
John (Johnny) Collins R.I.P.	Ronnie Lawless R.I.P.
Éanna Rouine R.I.P.	
Votes of Sympathy were approved.	

12. Other Business set forth in the notice convening the meeting

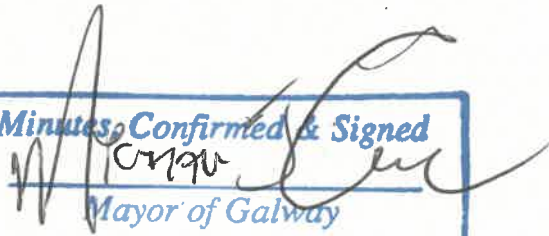
None

13.AOB

Cllr. D. Lyons requested confirmation that the Gluas presentation would be brought to the Corporate Policy Group for inclusion as an agenda item at the next meeting. This was confirmed.

Mayor Keane thanked members for attending and advised that the Annual Meeting will take place at 4p.m. on Friday, 20th June 2025.

This concluded the business of the meeting at 6:50p.m.

Minutes Confirmed & Signed

Mayor of Galway

Minutes, Confirmed & Signed
